



# Khatra Adibasi Mahavidyalaya

Khatra, Bankura, West Bengal

## **Department of Santali**

Academic Audit: 2021-2022



## Academic Audit: - Department of Santali

Period of Audit: 2021-2022

### I - COLLEGE PROFILE (To be filled in by the IQAC Coordinator)

1	Name of the Department, Website, email and Ph. No.	Department: Santali Phone no: 9126997128	E-mail: sant.muchiram@kamv.ac.in			
2	Name of the HOD, email & Mob. No.	Name: Prof. Muchiram Soren Mobile No:9126997128	E-mail: <a href="mailto:sant.muchiram@kamv.ac.in">sant.muchiram@kamv.ac.in</a>			
3	Name of the IQAC Coordinator, email & Mob. No.	Name: Dr. Arindam Chakrabarti Mobile No:9051051243	E-mail: <a href="mailto:phys.arindam@kamv.ac.in">phys.arindam@kamv.ac.in</a>			
4	Year of Establishment/ Year of Affiliation	2005 (General) & 2006 (Honours)				
5	NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations)	Grade B+ (2.64) Cycle 2, 2016				
6	UGC Recognition (2F & 12 B)	YES				
7	Departmental Working Hours (if shift system, mention details of both shifts & give reasons for shift system)	10.00 a.m-5.00 p.m. (Monday to Saturday)				
8	No. of Posts Sanctioned for the Department and Present Strength of the Department:		Govt. Approved Sanctioned teaching post	Present strength		
		Full time Teacher:	01	01		
		Govt. approved SACT:	03	03		
		Invitee Lecturer:	NA	0		
9	Course wise & Year wise <b>enrolled</b> Students- strength particulars	No. of Students [Honours ]+	Year	1 <sup>st</sup> year	2 <sup>nd</sup> year	3 <sup>rd</sup> year
			21-22	[ 38 ] + {    }	[ 27 ] + {    }	[ 26 ] + {    }





Course wise & Year wise <u>passed</u> Students- strength particulars		{Honours /Program me}	21-22	[ ]+{ }	[ ]+{ }	[ 26 ]+{ }
II-CURRICULAR ASPECTS (with Attachments)		Session	Statement	Impression/Recommendation/ Remark by Academic Advisors		Status
1	Departmental Annual Curricular Plans	21-22	<p>The department follows the curriculum and syllabus as prescribed by the affiliating university (Bankura University). In each semester the syllabus is distributed in modules and the stipulated syllabus is completed, and the topics are taught as per the credits allocated to each topic.</p> <p>Distribution of syllabus in modules and unitization of syllabus were prepared well before the commencement of classes and executed in a planned and systematic manner (<b>Annexure 1</b>). Departmental meeting regarding the distribution of the syllabus of I,III,V Semester was held on 24.10.2021. at 2 PM. Via online mode.</p> <p>Departmental meeting regarding the distribution of the syllabus of II,IV,VI Semester was held on 17.02.2022 at 2 PM, Via online mode. PO, CO &amp; PSO were also formulated (<b>Annexure 2</b>).</p>			



2	Departmental Activities and Records of students' and Teachers' participation for the Academic Year 2021-22 (attach details) <b>Annexure 4</b>	21-22	Every activity is recorded such as Orientation Programme, Departmental meetings, Departmental Seminar, Student-Seminar, Class Tests, Meetings of committees related to Parent-Student -Teacher formed by the department etc. Orientation Programme was held on 25.10.2021 at 1 PM.Via online mode. Internal Examination of Semester I, III, V held on on for 1 <sup>st</sup> semester Question will be uploaded on 16.01.2022 and answer will be uploaded through ERP by 24.01.2022. 3 <sup>rd</sup> & 5 <sup>th</sup> semester Question will be uploaded on 17.12.2021 and answer of IA for 3 <sup>rd</sup> and 5 <sup>th</sup> semester students will be uploaded through ERP by 22.12.2021, Via online mode. For Internal Examination II, IV, VI semester Question will be uploaded on 30.04.2022 and answer of IA will be uploaded through ERP for- 2 <sup>nd</sup> semester 12.05.2022, 4 <sup>th</sup> semester 11.05.2022 and 6 <sup>th</sup> semester 10.05.2022, Via online mode.		
3	Add-on/Certificate Courses completed during Academic Year	21-22	NIL		
4	Plan for introduction of new Add-on/Certificate Courses in Academic Year	21-22	NIL		





5	Coverage of Syllabus (Average Percentage)	21-22	Syllabus is covered for all courses of UG program within the stipulated time period. In each semester 100% syllabus is completed Syllabus of Semester I,III, V completed on 14.12.2021, Syllabus of Semester II, IV, VI completed on 26.04.2022.		
6	Maintenance of Student Attendance Registers	21-22	Day to day attendance is recorded in the Student Attendance Registers. Students were made aware about the importance of their percentage of attendance in classes in the Mentor-Mentee meetings held on 11.09.2021.		
7	Feedback forms on Mentorship from students	21-22	Yes		

III - TEACHING, LEARNING & EVALUATION (with Attachments)		Year	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status
1	Teaching Diaries & Plans in the Prescribed Formats	21-22	Record of Plan of Action and Achieved of each session is well maintained by the department.		



2	Co-Curricular Activities (Departmental Level)	21-22	Students of the department participated in different cultural programmes held in the college in the session 2021-2022. Project Work on Unemployment in India done by the student.		
3	Degrees offered	21-22	UG programs are run by the department.		
4	Conduct of Internal Examinations-continuous assessment & Mid-Term Test	21-22	<p>Internal Examination of Semester I, III, V held on for 1<sup>st</sup> semester Question will be uploaded on 16.01.2022 and answer will be uploaded through ERP by 24.01.2022.</p> <p>3<sup>rd</sup> &amp; 5<sup>th</sup> semester Question will be uploaded on 17.12.2021 and answer of IA for 3<sup>rd</sup> and 5<sup>th</sup> semester students will be uploaded through ERP by 22.12.2021, Via online mode.</p> <p>For Internal Examination II, IV, VI semester Question will be uploaded on 30.04.2022 and answer of IA will be uploaded through ERP for-</p> <p>2<sup>nd</sup> semester 12.05.2022, 4<sup>th</sup> semester 11.05.2022 and 6<sup>th</sup> semester 10.05.2022, Via online mode.</p> <p>Practical Examination for Honours, 4<sup>th</sup> semester for SEC examinations held on 23.06.2022 at 11am department of Santali room no. 22..</p>		



5	Remedial Classes	21-22	<p>Remedial classes are conducted for each semester on the basis of suggestions provided by the student representatives who propose the topics that require special attention. Sometimes in the remedial classes, evaluated and assessed answer scripts are shown to the students for their self-analysis and better understanding of the subject. Remedial classes of Semester I, III, V taken on 28.12.2021 to 31.12.2021. Remedial classes of Semester II, IV, VI taken on 16.05.2022 to 19.05.2022.</p>		
6	Record of Mentoring of students by teachers	21-22	<p>Record of mentoring of students by teachers is maintained by the department. However, mentoring is also provided outside the class. Mentor-Mentee meet for I,III &amp;V Semester on 11.09.2021.</p>		
7	Result Analysis	21-22	<p>Result analysis is done according to the result sheet provided by the University (<b>Annexure 3</b>). After critical analysis of the results, the students are advised about how to improve in the University examination.</p>		



IV - RESEARCH AND CONSULTANCY (with Attachments)		Year	Statement			Impression/Recommendation/Remark by Academic Advisors	Status
1	No. of Research Guides in the Department	21-22	Nil				
2	No. of Faculty registered for Ph. D	21-22	Nil				
3	Number of Major/Minor/Other Research Projects	Year	Major	Minor	Others		
		21-22	Nil	Nil	Nil		
4	Number of Research Papers Published in Academic year (Internationals/Nationals Journals)	Year	International	National	State Level		
		21-22	Nil	Nil	Nil		
5	Number of Papers Presented in Academic year 2022-2023 (International/National/State Level Conference) (attach details)	Year	International	National	State Level		
		21-22	Nil	Nil	Nil		
6	Number of Books Published in Academic year 2022-2023 (Single Author/Co Author) (attach details)***	Year	As a Single Author	As a Co-Author			
		21-22	Nil	Nil			
7	Number of Book Chapters Published in Academic Year.	Year	Nil				
		21-22					





8	Number of Seminars / Workshops / Training Program Conducted in the Academic year (International / National / State) (attach details) [ I – International, N – National, S – State Level]	Year	Seminars			Workshops			Training Program		
			I	N	S	I	N	S	I	N	S
		21-22	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
9	Student Seminars/ Departmental Seminar/Workshop/ Exhibition/ Project in the Academic Year (other than University)	Year	Seminar		Workshop	Exhibition	Project				
		21-22	Nil		Nil	Nil	Nil				
10	Record of Consultancy in Academic year (attach details)	21-22	Nil								
10	Record of MOUs in Academic year (attach details)	21-22	Nil								

V - EXTENSION ACTIVITIES (with Attachments)		Year	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status
1	Record of Subject/Department Related Extension Activities (attach details)	21-22	NIL		
2	Field Visit (attach records)	21-22	NIL		




3	Industry Visit (attach records)	21-22	NIL		
4	Any Other Club (attach records)	21-22	NIL		
5	Any other social service activity undertaken by the students and teachers/students/teachers of the department (attach records)	21-22	NIL		





**Recommendation/Suggestions by Academic Advisors**

Suggestions for improvement /progress of the department		Sheet attached		
1		Signatures of Academic Advisor with designation		Seal
2		1	 <b>Principal</b> <b>Jamini Roy College</b> <b>Beliatore, Bankura (W.B.)</b>	
		2		
		3		

Signature of the HOD with date *Mou*  
*10/8/2022*  
**Head**  
**Department of Santali**  
**Khatra Adibasi Mahavidyalaya**

Signature of the Principal with date *10.08.2022*  
**Principal**  
**Khatra Adibasi Mahavidyalaya**  
**Khatra, Bankura**

*Arindam Chakrabarti*  
**Coordinator**  
**IQAC**  
**Khatra Adibasi Mahavidyalaya**  
**Khatra : Bankura**  
*10.08.2022*

*Arindam Chakrabarti*  
*10/08/2022*  
**Principal**  
**Khatra Adibasi Mahavidyalaya**  
**Khatra, Bankura**



**Declaration by the Principal**

On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.

Date:

Signature of Principal  
Principal  
Khatra Adibasi Mahavidyalaya  
Khatra, Bankura

10/07/2022





### Staff Pattern of Department of Santali

Faculty profile with name, qualification, designation, specialization(D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.,)					
Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Prof.Muchiram Soren	M.A. (NET)	Assistant Professor	Santali	11 Years +	Nil

### Annexure 1: Syllabus Module

Session	Link
2021-2022	<a href="https://www.kamv.ac.in/dept_catg/1719163399_Syllabus%20Module%20BKU%20Hons%202021-22.pdf">https://www.kamv.ac.in/dept_catg/1719163399_Syllabus%20Module%20BKU%20Hons%202021-22.pdf</a>



## **Annexure 2: CO, PO**

Link for CO, PO of CBCS Syllabus for Three Years Undergraduate Course in Santali Honours under Bankura University (w.e.f. 2017):

<https://drive.google.com/file/d/1zgptbhGzEciV4rf2JgM6xYeq8ARrupQL/view?usp=sharing>

## **Feedback Form 2021-2022**





**STUDENT FEEDBACK ON MENTORSHIP ( July 2021.- June 2022)**

NAME OF THE MENTOR: Mucherom Loren

DESIGNATION: Assistant professor

DEPARTMENT: Dantali

Sl	Student Name & Semester	He/She is expert in his/her fields of study. (10)	He/She is enthusiastic and always motivates us. (10)	He/She shows respect to all (10)	He/She Meets us frequently (10)	He/She possesses great adaptability (10)	He/She encourages to value learning. (10)	He/She is supportive & tries to solve our problems. (10)	He/She is responsive to our needs. (10)	He/She is an active learner also. (10)	He/She is helpful in achieving anyone's goal. (10)	Total/100	Initial/Signature of Student (with Phone Number)
1	<i>Chinty Hansda</i>	9	10	10	9	10	10	9	10	10	10	97	<i>Chinty Hansda</i> 6297548590
2	<i>Byan Loren</i>	10	10	9	10	10	10	9	10	10	9	97	<i>Byan Loren</i> 9477804135



Sl	Student Name & Semester	He/She is expert in his/her fields of study (10)	He/She is enthusiastic and always motivates us. (10)	He/She shows respect to all (10)	He/She Meets in frequently (10)	He/She possesses great adaptability (10)	He/She encourages to value learning. (10)	He/She is supportive & tries to solve our problems. (10)	He/She is responsive to our needs. (10)	He/She is an active learner also. (10)	He/She is helpful in achieving anyone's goal. (10)	Total/100	Initial/Signature of Student (with Phone Number)
3	<i>Pratik Kumar</i>	10	10	9	9	10	10	9	10	10	10	97	<i>Pratik Kumar</i> 941052374
4													
5													
6													





**Annexure 3: Result Analysis of 2021-2022 session**

<b>Name of the Course/programme</b>	<b>Total No. of Students Appeared</b>	<b>Total No. of Students Passed</b>	<b>Remarks</b>
U.G. 6 <sup>th</sup> Sem Honours	26	26	100%

**Annexure 4: Academic Activities of Santali Department 2021-2022 session Link:**

[https://www.kamv.ac.in/dept\\_catg/1719163991\\_Academic%20Activities%202021-22.pdf](https://www.kamv.ac.in/dept_catg/1719163991_Academic%20Activities%202021-22.pdf)